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| **City of Albuquerque****Small Business****Regulatory Advisory Commission** | Logo  Description automatically generated |
| **Chair: Myra Ghattas****Vice Chairman: Tim Nisly** **Ex-Officio Member: Synthia R. Jaramillo** **City Legal: Leigh Brunner** **Staff: M. Mitchell** **D. Sayers** **C. Nunez** | **Commissioners: Paulette Baca**  **Matthew Biggs**  **Kenneth J. Carson** **Cailyn Kilcup** **Michael M. Silva Jr.****Commissioners highlighted yellow were present for the meeting.** |

**December 8, 2020**

**10:00 AM – 11:00 AM**

**Zoom Conference Call**

**Join Zoom Meeting**

<https://cabq.zoom.us/j/2126621864>

**Meeting ID: 212 662 1864**

**Find your local number:** <https://cabq.zoom.us/u/amS1dPDL2>

**AGENDA**

1. **Approval of minutes** – Chair

**MOTION** to Approve November Minutes: COMMISSIONER Tim Nisly

**SECOND** by COMMISSIONER Paulette Baca

**MOTION PASSED UNANIMOUSLY**

1. **Additions/deletions to agenda –** Chair
* Add formal introduction to Item III.
* City Update IV
* City Council Discussion V
1. **Gabriela Marques, MBDA Center Director**
* Partnership with City of Albuquerque, Albuquerque Hispano Chamber of Commerce, MBDA, WESST
* Engage with minority owned business
* Help with government contracts, access to market, and access to capital
* Business Center can work with any type of business over the country
1. **City Update –** Director Jaramillo, Sr. Economic Developer Mitchell, and Small Business Office Manager Sayers
* $10 million Small Business Economic Relief Grant
	+ 458 small businesses have been funded
	+ 593 applications received for Round 3
	+ About 400 spots available for Round 3 applicants
	+ $4.5-4.6 million funded
* PPE
	+ 9 distribution partners for PPE
	+ Over $1m dollars of PPE procured for small businesses
	+ City was able to give $85k contracts to 10 local vendors for the PPE
	+ PPE has begun to be distributed to small businesses at the grant check-up
1. **City Council Discussion**
* Commission has more time to reach out to Councilors and ask to work together in drafting a paid time ordinance
* Chair Ghattas proposes inviting City Councilors to a meeting to be able to craft something that works for small businesses
* Commissioners discuss their own sick leave policy. Some businesses differentiate PTO and Paid Sick Leave, some don’t
* SBRAC will invite Bill Sponsors (Councilor Benton and Councilor Davis) to the next Council meeting
* Commissioners will review the ordinance and email the commission their own suggestions and edits
1. **Committee Update –** Chair
* SBRAC Twitter Account
	+ Good tool to solicit the public opinion
1. **Adjourn at 11:03 AM**

**Notice to Persons with Disabilities**

If you have a disability and require special assistance to participate in this meeting, please contact Monica Mitchell as soon as possible before the meeting date at 505-768-3226.